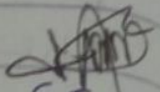
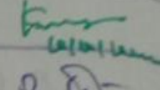
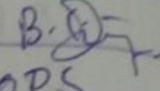
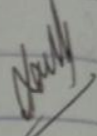

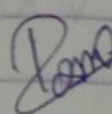
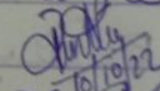
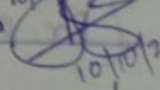



8th IQAC meeting 10.10.2022

The following members are present :-

1. Rev. Fr. Manoj Mekkadath, Assoc. Director, SJOPS 
2. Dr. K. Krishnakumar, Principal, SJOPS 
3. Dr. B. Dineshkumar, IQAC Coordinator, SJOPS 
4. Dr. Smitha KNair, Professor, SJOPS 
5. Dr. Lincy George, Assoc. Professor, SJOPS. 
6. Dr. David Paul, Assoc. Professor, SJOPS 
7. Mrs. Rosmin Jacob, Assl. Professor, SJOPS. 
8. Mrs. Rinku Jayaprakash, Assoc. Professor, SJOPS 
9. Mrs. Asa Samuel, Assoc. Professor, SJOPS 
10. Mrs. Aravind R, Assoc. Professor, SJOPS 



Minutes of the 8<sup>th</sup> IQAC meeting held on 10.10.2022 (Monday) at 1.30pm at Board room SJOPS Chakaruly.

### Internal Quality Assurance Cell (IQAC) meeting

Agenda I: Action taken report of previous IQAC meeting conducted on 17.06.22 (Friday).

Each Department was completed add on course. As per the request of IQAC SJOPS decided to conduct sport's day and Art's day on November and December 2022.

Agenda 2: 8<sup>th</sup> IQAC meeting minutes:

NAAC IQAC meeting was started at 1.30pm, with prayer. The Chairman of IQAC and Coordinators welcome the convenors.

IQAC chairman discussed the following agenda:

In connection with submission of Annual Quality Assurance Report (AQAR 2021-2022) of NAAC, All the criteria convenors are asked to prepare their all Qualitative metrics (QIM) and Quantitative Metrics (QNM) as per NAAC Manual Template along with supportive documents from the period of July 2021 to June 2022.

1. Each Qualitative metrics (QIM) should be in Word File.
2. Each Quantitative Metrics (QNM) should be submitted in Excel Template, only for the year of 2021-2022 (As per NAAC Manual Template).
3. The required supportive documents of QIM and QNM (21-22) to be uploaded in the college website (To get web link, for uploading of AQAR (2021-22)) as per NAAC Template.

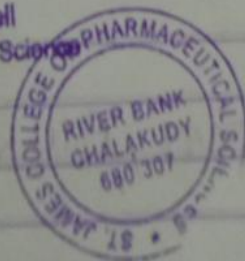
All the Co-ordinator conveners are asked to send their required supportive documents to [sicopsnaac@gmail.com](mailto:sicopsnaac@gmail.com) on or before 16.11.22 at 4pm without fail.

4. Hard copy of all supportive documents of each QIM and QNM should be signed by Principal with college seal and keep it in a separate college file by mentioning the each metrics numbers.
5. All the Co-ordinator conveners are asked to collect the file from the college office for the documentation of each QIM and QNM.
6. All the Supportive documents of each QIM and each QNM should be signed by Principal with college seal and this signed documents to be scanned and submitted to [sicopsnaac@gmail.com](mailto:sicopsnaac@gmail.com) and hard copy of all supportive documents of each QIM and QNM should be submitted to Principal on or before 19.11.2022 (Saturday) at 11.00am without fail.

Vote of Thanks by Dr. Dinushkumar B  
(IQAC Coordinator, SJOPS)

B. Dinushkumar - 10/10/22

Coordinator  
Internal Quality Assurance Cell  
St. James' College of Pharmaceutical Sciences  
Chalakydy



Dr. K. KRISHNAKUMAR Bsc., M.Pharm., Ph.D.

Principal  
St. James' College of Pharmaceutical Sciences  
St. James Medical Academy, GH Road  
River Bank, Chalakydy - 680 307